

# Minutes

## The City of Edinburgh Council

Edinburgh, Thursday 25 June 2015

Present:-

### DEPUTE CONVENER

Steve Cardownie

### COUNCILLORS

Elaine Aitken  
Robert C Aldridge  
Norma Austin Hart  
Nigel Bagshaw  
Jeremy R Balfour  
Gavin Barrie  
Angela Blacklock  
Chas Booth  
Mike Bridgman  
Steve Burgess  
Andrew Burns  
Ronald Cairns  
Maggie Chapman  
Maureen M Child  
Bill Cook  
Nick Cook  
Gavin Corbett  
Cammy Day  
Denis C Dixon  
Karen Doran  
Paul G Edie  
Catherine Fullerton  
Nick Gardner  
Paul Godzik  
Joan Griffiths  
Bill Henderson  
Ricky Henderson

Dominic R C Heslop  
Lesley Hinds  
Sandy Howat  
Allan G Jackson  
Karen Keil  
David Key  
Richard Lewis  
Alex Lunn  
Melanie Main  
Mark McInnes  
Adam McVey  
Eric Milligan  
Joanna Mowat  
Gordon J Munro  
Lindsay Paterson  
Ian Perry  
Alasdair Rankin  
Vicki Redpath  
Keith Robson  
Cameron Rose  
Frank Ross  
Jason G Rust  
Alastair Shields  
Stefan Tymkewycz  
David Walker  
Iain Whyte  
Norman Work

## 1. Mortonhall Action Plan - Update

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### a) Deputation - Mortonhall Ashes Action Committee

The deputation welcomed the recommendations in the report by the Chief Executive and commended the Council for acting so quickly when concerns had first been raised about the ashes issue at Mortonhall crematorium.

Following close consultation with affected parents, good progress had been made in respect of creating a fitting memorial garden to affected babies at Mortonhall Crematorium, due to be completed by November 2015, with a further memorial planned for Princes Street Gardens. The proposed memorial garden would bring a huge comfort to many people.

The deputation concluded by thanking the Chief Executive and everyone who had worked so hard in addressing all the issues that had arisen from the investigation and for taking actions forward on behalf of affected parents.

### b) Report by the Chief Executive

The Council had endorsed the Action Plan drawn up by the Chief Executive's Multi-Agency Working Group, agreed the actions proposed and requested that the working group continue to meet to ensure that the action plan was fully discharged and report back in 12 months time.

An update was provided on progress made on recommendations from Dame Elish Angioloni's DBE QC Mortonhall Investigation Report together with actions from the Chief Executive's Multi-Agency Working Group Action Plan.

## Decision

- 1) To note the update on actions from Dame Elish Angiolini's Mortonhall Investigation Report and Chief Executive's Multi-Agency Working Group Action Plan, and the positive progress that had been made against all recommendations one year after the Action Plan was originally approved by Council.
- 2) To note thanks to all affected parents, staff, partners and contributors in enabling the successful progress on actions.
- 3) To note the choices made by parents for the memorials at Mortonhall and Princes Street Gardens.
- 4) To agree in principle the ongoing allocation of sufficient revenue funding to ensure the future maintenance of the memorials in a condition fitting to the memory of those affected.

- 5) To agree in principle that income generated from Bereavement Services be targeted to ensure the ongoing maintenance of public facilities, grounds and environment of Mortonhall Crematorium.
- 6) To approve the non-statutory draft Application for Cremation form, for use with under 24 week gestation losses not currently covered by legislation.
- 7) To accept the Scottish Government Code of Practice and Policy Statement published on 1 June 2015 and 26 January 2015 respectively.
- 8) To note the Chief Executive's Multi-Agency Working Group proposed future meetings bi-annually.
- 9) To agree to accept a further update report outlining future progress in June 2016.

(References - Act of Council No 1 of 26 June 2014; report by the Chief Executive, submitted)

### **Declaration of Interests**

Councillor Tymkewycz declared a financial interest in the above item as a member of his family was employed by SANDS Lothian.

## **2. Deputations**

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The Council agreed to hear the following deputations:

a) UNISON (item 3)

The deputation expressed concerns that the plans before the Council relating to the proposed transformation programme lacked sufficient detail. Members of staff were being asked to do more and more with less resources.

The deputation condemned the voluntary redundancy proposals outlined. The deputation indicated it would be helpful to have sight of the analysis and figures used to develop the proposals. Not all business cases had been finalised and equalities impact assessments carried out. Clarification was also sought on how city wide services would be delivered within the new localities and neighbourhood teams.

b) Global Justice Now and UNISON (item 4)

The deputation were concerned that the Transatlantic Trade and Investment Partnership (TTIP) was a large scale transfer of democratically elected power from citizens to multi national companies.

TTIP's main aim was to remove non-tariff barriers to trade which meant that social standards and environmental regulations, such as workers' rights, food safety rules, regulations on toxic chemicals, digital privacy laws, etc would be adversely affected. The deputation believed that this would result in the removal of some of the most important protective barriers to public health and the environment.

### 3. Council Transformation Programme – Status Report

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A single, consolidated update was provided on progress against delivery of the Council Transformation Programme and related initiatives. The Future Operating Model and associated structures were set out.

#### **Motion**

- 1) To note the significant strategic and financial challenges outlined in the report by the Director of Corporate Governance.
- 2) To note and endorse the revised Future Operating Model, which sets out how *Organise to Deliver* would work in practice, and which would be implemented as a priority.
- 3) To note the progress updates on the programme business cases as outlined in the report.
- 4) To note that the Asset Management Strategy business case would be presented to the Finance and Resources Committee in August 2015.
- 5) To note that service prioritisation options would be presented in line with budget engagement timescales.
- 6) To approve the commencement of consultation on the revised Voluntary Early Release Arrangements (VERA) and Voluntary Redundancy (VR) terms and note the detail of the proposed Career Transition Service.
- 7) To note the implementation plan and approach to resourcing that plan going forward.
- 8) To note that the report to the Council meeting on 11 December 2014 indicated that it was anticipated that once the Chief Operating Officer and Directorate roles had been filled, one of the individuals might be designated Deputy Chief Executive.
- 9) To agree that Alastair Maclean be designated Deputy Chief Executive.

- moved by Councillor Rankin, seconded by Councillor Bill Cook

## Amendment 1

- 1) To note the report by the Director of Corporate Governance.
- 2) To note with concern that the measures in the report did nothing to close the budget gap highlighted in December 2014 and January 2015 reports and that the unravelling of the Administration's 2015/16 budget and a lack of budgetary control, particularly in Health and Social Care, added further pressures approaching £30m in the short term.
- 3) To agree that the Transformation Programme must be enhanced to deliver far greater savings and more radical transformation. The only alternative being greater emphasis on service prioritisation which would mean cuts to frontline services affecting the Edinburgh public.
- 4) To therefore agree the following actions:
  - To consider that the Future Operating Model as part of "Organise to Deliver" was complex and only defined in a limited way and therefore agree that it be presented to the next meeting of the Finance and Resources Committee for scrutiny prior to implementation.
  - To agree that any severance policy for staff must be affordable and add to the proposed changes that all severance packages should target a one year payback period with an upper limit of 1.1 years to bring these in line with other parts of the public sector in Scotland. Subject to an affordability test and the identification of funds for a VR/VERA programme that some of the savings from this cap be reinvested to further improve the minimum payment as highlighted in paragraph 3.100 of the report. Following these changes to agree the consultation in Recommendation 1.6 of the report by the Director of Corporate Governance.
  - To note with dismay the failure of the iPFM programme to deliver its projected savings and that these were considerably less than the contractually guaranteed savings outlined in the ABM proposal that this replaced. The Asset Management Strategy must address this issue to avoid the overspend in this area further affecting vital frontline services and all options should be considered in the report to come in August 2015.
  - To agree that service prioritisation options should consider the following initial proposals which would reduce cost to the Council while limiting the adverse impact on the public and encourage new means of

service provision such as a culture trust, stair lighting charges and reconsider Council's relationship with ALOEs.

- To agree that dogmatic policy statements, which protected the vested interest of the producers of services rather than service users, should have no part to play in modern policy development or service provision and agree to a policy review to seek new ways to provide services in order to make savings in ways that protected the service provided to the public. These to include outsourcing where this was shown to be Best Value and the use of Compulsory redundancy as a policy of last resort where redeployment and other severance schemes failed to bring the change required or predicted.

- moved by Councillor Whyte, seconded by Councillor Balfour

### **Amendment 2**

- 1) To note the significant strategic and financial challenges outlined in the report by the Director of Corporate Governance.
- 2) To note and endorse the revised Future Operating Model, which sets out how *Organise to Deliver* would work in practice, and which would be implemented as a priority.
- 3) To note the progress updates on the programme business cases as outlined in the report.
- 4) To note that the Asset Management Strategy business case would be presented to the Finance and Resources Committee in August 2015.
- 5) To note that service prioritisation options would be presented in line with budget engagement timescales.
- 6) To approve the commencement of consultation on the revised Voluntary Early Release Arrangements (VERA) and Voluntary Redundancy (VR) terms and note the detail of the proposed Career Transition Service.
- 7) To note the implementation plan and approach to resourcing that plan going forward.
- 8) To recognise that political decisions including the pursuit of Austerity had led to a fall of almost 20% in income from Scottish Government grants and council tax in real terms since 2010-11; acknowledged that the current requirement for cuts also reflected a failure to reform local government finance over decades and that this failure had been amplified by the council tax freeze since 2008-9.

- 9) To recognise the concerns from unions about the proposals including the scale of reduction in posts, the risk of creeping privatisation, compulsory redundancy by default and the lack of detailed equality impact assessments and calls for a report addressing these concerns to the next Corporate Policy and Strategy Committee.

- moved by Councillor Burgess, seconded by Councillor Corbett

### **Voting**

The voting was as follows:

For the Motion	-	36 votes
For Amendment 1	-	11 votes
For Amendment 2	-	6 votes

### **Decision**

To approve the motion by Councillor Rankin.

(References – Act of Council No 4 of 11 December 2014; report by the Director of Corporate Governance, submitted.)

## **4. Transatlantic Trade and Investment Partnership (TTIP) - Motion by Councillor Booth**

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The following motion by Councillor Booth was submitted in terms of Standing Order 16:

“This Council notes:

1. That the EU and USA launched negotiations in July 2013 on a Transatlantic Trade and Investment Partnership (TTIP).
2. That negotiations are underway to determine which goods and services TTIP will apply to and if new rules can be agreed to protect investors, harmonise standards, reduce tariffs and open new markets throughout the EU and USA.
3. That there has been no assessment carried out of the impact on local authorities.
4. That there has been no scrutiny of the negotiating texts by local government and no consultation on the negotiating texts with local government representatives.
5. That MPs and MSPs are also unable to scrutinise the negotiating documents.

6. That the proposed Investor State Dispute Settlement (ISDS) mechanism has been used by corporations to overturn democratic decisions by all levels of government at significant public cost.

This Council believes that:

7. TTIP could have a detrimental impact on local services, employment, suppliers and decision-making.
8. A thorough impact assessment of TTIP on local authorities must be undertaken before the negotiations can be concluded.
9. Local decision-making must be protected from ISDS.
10. The EU's food, environmental and labour standards are generally higher than those in the US, and that TTIP negotiations must raise and not lower these standards across the EU and USA.
11. Sourcing supplies and employment locally is important to strengthening local economies and meeting local needs. TTIP must not impact on local authorities' ability to act in the best interests of its communities.

This Council therefore agrees:

12. That the leader of the council will write to the Secretary of State for Communities and Local Government; the Cabinet Secretary for Finance, Constitution & Economy; Edinburgh MPs and MSPs and all Scottish MEPs raising the council's serious concerns about the potential impact of TTIP on local authorities and the secrecy of the negotiating process.
13. That the leader of the council will write to Cosla to raise our serious concerns about the potential impact of TTIP on local authorities and ask them to raise these with the UK Government and Scottish Government on our behalf.
14. To call on the Scottish Government to carry out an impact assessment on the impact of TTIP on local authorities.
15. To make contact with other local authorities across Europe which are opposed to TTIP and to work with them and with local campaigners to raise awareness about the problems of TTIP.
16. To contact the local authorities of municipalities twinned with Edinburgh asking them to consider passing a similar motion on TTIP."



## Decision

To approve the motion by Councillor Booth with the adjustment of the removal of paragraphs 15 and 16.

## 5. Minutes

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### Decision

To approve the minute of the Council of 28 May 2015 as a correct record.

## 6. Questions

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The questions put by members to this meeting, written answers and supplementary questions and answers are contained in Appendix 1 to this minute.

## 7 Leader's Report

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The Leader presented his report to the Council. The Leader commented on:

- City Region Deal
- Chief Executive – Last Council meeting - Debt of Gratitude

The following questions/comments were made:

- |                    |   |
|--------------------|---|
| Councillor Edie    | - Chief Executive - congratulations   |
|                    | - Transformation programme – no compulsory redundancies   |
|                    | - CCTV plan for the City  |
| Councillor Burges  | - Thanks to the Chief Executive   |
|                    | - Local Tax Reform – Council finances – submission to Local Tax Commission                              |
| Councillor Gardner | - Leith Festival Board - Congratulations  |
| Councillor Rust    | - Bonaly Primary School – Scottish Schools Football Association National Championship - Congratulations |
| Councillor Work    | - Display Board, Vestibule area, City Chambers - Forget-me-Not Garden                                   |

- |                      |  |
|----------------------|--|
| Councillor Rose      | <ul style="list-style-type: none"> <li>- Chief Executive – congratulations on retirement</li> <li>- Conviction of 2 former members of the Council for corrupt practices</li> </ul>   |
| Councillor Howat     | <ul style="list-style-type: none"> <li>- Chief Executive – congratulations</li> <li>- Councillor Deidre Brock - appreciation</li> <li>- Lothian Bus Services – thanks for ongoing service</li> </ul>   |
| Councillor Redpath   | <ul style="list-style-type: none"> <li>- North Neighbourhood Partnership/Total Craigroyston Group – Youth Session – positive role in neighbourhood</li> </ul>  |
| Councillor Day       | <ul style="list-style-type: none"> <li>- Chief Executive - congratulations</li> <li>- 21<sup>st</sup> Century Housing Team and North Neighbourhood Team – Congratulations on Saltire Society Housing Design Awards</li> <li>- Craigroyston Community High School — commending the commitment from staff and pupils and appointment of first Dux</li> </ul> |
| Councillor Griffiths | <ul style="list-style-type: none"> <li>- St John’s/Duddingston Primary Schools – football derby - congratulations to football teams</li> </ul>   |
| Councillor Lewis     | <ul style="list-style-type: none"> <li>- Chief Executive - congratulations</li> <li>- Faith Liddell, Director, Festivals Edinburgh – congratulations and thanks</li> </ul>   |
| Councillor Balfour   | <ul style="list-style-type: none"> <li>- Chief Executive - congratulations</li> <li>- Roseburn Primary School – retiring Head Teacher - congratulations</li> <li>- Property Repairs</li> </ul>   |
| Councillor Child     | <ul style="list-style-type: none"> <li>- Chief Executive - congratulations</li> <li>- Third Sector Champion – Action Plan and Strategic Framework for the Involvement of Volunteers in this City – Active Citizens</li> </ul>  |
| Councillor Tymkewycz | <ul style="list-style-type: none"> <li>- Portobello High School – retiring Head Teacher - congratulations</li> <li>- Support to save Greggs macaroni pies</li> </ul>   |

## **8. Appointments to Committees, Boards and Joint Boards 2015/16**

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The Council had approved its appointments for 2015/16 subject to further review at this meeting.

Details were provided on the current membership of the Council's Committees, Boards and Joint Boards and the Council was asked to confirm its appointments for 2015/16.

### **Decision**

To approve the appointments for 2015/16 as detailed in Appendices 2, 3, 4 and 5 to this minute.

(References – Act of Council No 5 of 28 May 2015; report by the Director of Corporate Governance, submitted)

## **9 Appointments to Outside Bodies**

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Details were provided on the resignations of members on various Outside Organisations.

The Council were invited to appoint replacement members to the various organisations.

### **Decision**

- 1) To approve the appointment of members to various Outside Organisations as detailed in Appendix 6 to this minute.
- 2) To note that the appointees to the board of the Edinburgh International Festival Society might subsequently be asked to become directors of the Edinburgh Festival Centre Ltd board, as described in paragraph 3.3 of the report by the Director of Corporate Governance, and note that any such appointments would be referred back to Council for approval.
- 3) To note that Councillor Munro was previously appointed by Council to the board of the Edinburgh International Festival Society and was subsequently invited to serve as a director of the Edinburgh Festival Centre Ltd board.

(Reference – reports (6) by the Directors of Corporate Governance, Economic Development and Children and Families, the Acting Director of Services for Communities and the Chief Social Work Officer, submitted.)

## **10. Edinburgh Tram Extension – Draft Outline Business Case Preliminary Findings**

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The Council had agreed a number of recommendations on the possible future investment in trams taking account of integration with other major projects including the St James Quarter redevelopment and the Leith Programme which included the

development of an Outline Business Case (OBC) to assess options to extend the current tram line north into Leith.

Details were provided on the progress made in developing the Outline Business Case setting out the preliminary findings of the work done to date and the next steps required prior to any decision being taken on how to progress with any extension of the tram from York Place.

### **Motion**

- 1) To note the findings of the report by the Acting Director of Services for Communities and the emerging conclusions in the draft Outline Business Case.
- 2) To note the further work that needed to be carried out in finalising the Outline Business Case, including a formal market consultation, testing and auditing of the financial model and an investigation of alternative funding options.
- 3) To note that the work required above in finalising the Outline Business Case could be delivered within the budget allocated by the Council in December 2014.
- 4) To agree to receive a further report on the finalised Outline Business Case in autumn 2015.

- moved by Councillor Hinds, seconded by Councillor McVey

### **Amendment**

- 1) To note the Conservative Group proposed 'No Action' at the December 2014 Council Meeting in respect of the Motion entitled "Future Investment in Public Transport - Potential Tram Extension".
- 2) To agree to take no further action based upon the content of this latest report, as:
  - a) The Edinburgh Tram Inquiry, Chaired by Lord Hardie, remained ongoing and in its early stages. Considered that in order to learn fully the lessons of what previously went awry with Tram in Edinburgh, the outcome of this inquiry required to be known.
  - b) Considered the Council's financial position to be prohibitive to the funding for a Tram extension, with total borrowing as at 31 March 2015 already in the region of £1,439.894 million and a forecast deficit of at least £107 million by 2019/20. Therefore did not consider it prudent use of Edinburgh taxpayers money to consider spending between £78.7million - £144.7 million on a Tram extension.

- c) A significant number of potential conflicts with utilities and other below ground assets, in the region of 1200, had been identified and posed considerable risk, particularly given these remained despite the extensive works carried out as part of the original Tram project.
- d) The Council was already running behind the schedule set by the Administration, with its aforementioned motion to the December Council meeting noting that work to be undertaken to provide a "refreshed economic appraisal...together with the financing options should give Council the tools to make an informed decision in late Spring next year."

- moved by Councillor Nick Cook, seconded by Councillor Mowat

### **Voting**

The voting was as follows:

For the motion	-	42 votes
For the amendment	-	11 votes

### **Decision**

To approve the motion by Councillor Hinds.

(References – Act of Council No 12 of 11 December 2014; report by the Acting Director of Services for Communities, submitted.)

## **11. Extension to the Contract for Consultancy Support for the Review of the Health and Social Care Budget**

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Approval was sought for the Council to earmark up to £0.166m from the unaudited 2014/15 underspend to meet costs arising from the decision of the Finance and Resources Committee to authorise the Director of Corporate Governance to extend the contract with KPMG to allow additional works to be carried out on the review of the Health and Social Care budget.

### **Decision**

- 1) To approve the earmarking of to earmark up to £0.166m from the unaudited 2014/15 underspend to meet costs arising from the decision of the Finance and Resources Committee to authorise the Director of Corporate Governance to extend the contract with KPMG to allow additional works to be carried out on the review of the Health and Social Care budget.
- 2) To agree that the additional consultancy work should ensure that the insights of frontline staff, the relevant trade unions and service users and carers were

taken into account in a way which reflected the distinctive characteristics of the social care service landscape in Edinburgh.

(References – Finance and Resources Committee 4 June 2015 (item 2); report by the Chief Executive, submitted.)

## **12 Governance – Operational Governance Framework Annual Review 2015**

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Details were provided on the outcome of the annual review of the key documents that supported internal controls, accountability and transparent operation of the Council together with proposed changes to ensure that the key operational governance documents were comprehensive, relevant, up-to-date and supported good governance.

### **Decision**

- 1) To repeal the existing Procedural Standing Orders for Council and Committee Meetings, Committee Terms of Reference and Delegated Functions, Scheme of Delegation to Officers and Financial Regulations and approve in their place Appendices 2-5 in the report by the Director of Corporate Governance, such repeal and approval to take effect from 29 June 2015.
- 2) To delegate authority to the Director of Corporate Governance to take such actions and make such minor adjustments to the documents set out in Appendices 2-5 of the report, as may be necessary to implement the decision of the Council in relation to this report and to implement any post title changes or movement of functions within service areas as part of the Organise to Deliver report agreed by Council in December 2014.
- 3) To note that no amendments were proposed to the Member/Officer Protocol and Procedure for the appointment of Religious, Teacher and Parent Representatives.
- 4) To note that the transfer of health and social care functions to the Integration Joint Board would require further changes to the operational governance framework documents.
- 5) To agree to introduce Rolling Actions Logs for full Council, and to review these twice per municipal year.

(References - Act of Council No 8 of 20 September 2012; report by the Director of Corporate Governance, submitted.)

### **13. Unaudited Financial Statements 2014-15**

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The unaudited financial statements for 2014/15 were submitted for the Council's consideration.

#### **Decision**

- 1) To note that the unaudited financial statements for 2014/15 would be submitted to the external auditor by the required date.
- 2) To note that a detailed report on the outturn would be reported to the Finance and Resources Committee in August 2015.
- 3) To note that the financial statements and the auditor's report would be submitted to the Governance, Risk and Best Value Committee at the conclusion of the audit in September 2015, and thereafter to Council in October 2015.

(Reference - report by the Director of Corporate Governance, submitted.)

### **14. Lothian Pension Fund, Lothian Buses Pension Fund and Scottish Homes Pension Fund Annual Report 2015 (& Accounts) - Unaudited**

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The unaudited Lothian Pension Funds Annual Report for the year ended 31 March 2015 was presented.

#### **Decision**

To note the unaudited Annual Report for the year ended 31 March 2015 for the Lothian Pension Fund, the Lothian Buses Pension Fund and the Scottish Homes Pension Fund.

(Reference - report by the Director of Corporate Governance, submitted)

### **15 The Moonwalk, Scotland – Motion by Councillor Hinds**

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The following motion by Councillor Hinds was submitted in terms of Standing Order 16:

“Council congratulates The Moonwalk Scotland – Walk the Walk – on their tenth fundraising event in Edinburgh last weekend. In the ten years they have raised £18 million for Scotland which has helped to improve the lives of people with cancer. This funding has been used in partnership with NHS Lothian to renovate the Breast Ward and the Mammography Unit and to build a new operating theatre at the Western General Hospital.

Over 100,000 walkers have participated over the 10 years and Council congratulates all of them on this achievement. Council also congratulates all the staff and volunteers involved in making this event so successful and asks the Lord Provost to recognise this achievement in the most appropriate manner.

Because of this success Council also asks officers to work in partnership with The Moonwalk Scotland to secure a site for their event for the next three years as quickly as possible.”

### **Decision**

To approve the motion by Councillor Hinds.

## **16 Elsie Inglis (1864-1917) – Motion by Councillor Rose**

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The following motion by Councillor Rose was submitted in terms of Standing Order 16:

“Council-:

Elsie Inglis (1864-1917) was a well known Edinburgh doctor who played a significant role organising and delivering medical provision for women and children in Edinburgh, as well as a compassionate and medical response in World War 1.

Her achievements include opening a maternity hospital, known as The Hospice, within 219 High Street and she was instrumental in setting up a midwifery resource centre. As a philanthropist she often waived fees for poor patients; she was a consultant at Edinburgh Hospital and Dispensary for Women and Children, which later became known as Bruntsfield Hospital.

During World War 1 she was instrumental in sending teams to staff relief hospitals in France, Russia and Serbia, serving with distinction in Serbia and Russia herself, contributing to the improvement of hygiene and the reduction of typhus and other epidemics.

Given current World War 1 commemorations, and in particular the opportunity arising from the 100<sup>th</sup> anniversary of her death, calls for a report to the October meeting of council outlining moves to commemorate her work and life and opportunities for a statue in Edinburgh’s High Street or elsewhere.”

### **Decision**

To approve the motion by Councillor Rose.



## **17 ICT Procurement Project – Capital Funding – referral from the Finance and Resources Committee**

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The Council, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraph 8 of Part 1 of Schedule 7(A) of the Act.

The Finance and Resources Committee had referred a report which advised that the ICT Procurement Project had now progressed the procurement of the Council's future ICT provision to the stage at which it was ready to invite bidders to submit final tenders.

### **Decision**

- 1) To agree to make available up to £15 million of Capital Funding to fund the procurement of certain ICT assets.
- 2) To agree to delegate authority to the Director of Corporate Governance, in consultation with the Head of Finance, to decide, in accordance with the established Capital regulations, at the point of selection of Final Tender, the actual assets and amounts which would be financed from Capital funds subject to the proviso that they would not exceed £15 million in total.

(References - Finance and Resources Committee 4 June 2015 (item 29); referral from the Finance and Resources Committee, submitted)

## **18 Sir William Y Darling Award for Good Citizenship**

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The Council, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 7(A) of the Act.

Details were given of nominations for the Sir William Y Darling Award for Good Citizenship for the municipal year 2014/2015.

### **Decision**

To make the Sir William Y Darling Award for Good Citizenship for the municipal year 2014/2015 to Stephen Seaman.

(Reference – report by the Director of Corporate Governance, submitted.)

## **Appendix 1**

**(As referred to in Act of Council No 6 of 25 June 2015)**

### **QUESTION NO 1**

**By Councillor Booth for answer by the Convener of the Culture and Leisure Committee at a meeting of the Council on 25 June 2015**

#### **Question**

What progress has been made towards the council signing a lease for the Leith Theatre with the Leith Theatre Trust, since the decision to do so was made by Finance and Budget Committee on 6 June 2013?

#### **Answer**

Following the decision of the Finance and Budget Committee, the Trust and the Council engaged in discussions concerning the key principles set out in the approved motion. This included material matters such as the extent of the premises to be let, rent review provisions, responsibilities for utilities and repair and maintenance.

The Council's objective was to ensure that the agreed terms will be cost neutral to the Council as per the original Committee instructions.

Whilst negotiations have been protracted, the Trust appointed lawyers in February 2015 to take forward the detailed negotiation of the terms of the proposed lease with the Council.

#### **Supplementary Question**

I thank the Convener for his answer. I know that the Convener shares my desire to see a thriving community run theatre in Leith and I'm obviously grateful, as I'm sure he is for the work that's been done by officers in trying to ensure that we get a lease signed with the Leith Theatre Trust.

I wonder if the Convener could update the Council on progress towards signing that lease in recent days and weeks and if he can particularly outline if there is a target date for signing that lease.

**Supplementary  
Answer**

I thank Councillor Booth for his question. I see he is aware, I think it was during the opening indeed of the new Customs House down in Leith, that I spoke once again to Jack Hunter and arranged a meeting. He expressed some dissatisfaction at the progress that they were experiencing and whilst the two issues are not analogous, in the sense that the nature of the two buildings are quite different, I did agree to convene a meeting with the Neighbourhood Officer responsible and at the moment we have an agreed target date for the signing of the lease in August 2015 subject to all due diligence taking place.

**QUESTION NO 2**

**By Councillor Booth for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 June 2015**

In relation to the Council's Waste Prevention Strategy:

- Question** (1) When was this approved by committee?
- Answer** (1) The original strategy was published in 2004/05.
- Question** (2) On what dates since its initial approval has it been reviewed by committee?
- Answer** (2) An overview of the strategy was provided to the Transport, Infrastructure and Environmental Committee on 25 November 2008 and was noted by Committee. Please see report [here](#).
- Question** (3) What changes to the Strategy have been made by committee?
- Answer** (3) While the strategy remains as the Council's main overarching policy document in this area, a large number of initiatives have been reported on and approved by Committee since 2008. These include:
- Managed weekly collections
  - Plastic kerbside collections
  - City wide kerbside food waste collections
  - Expansion of communal recycling facilities
  - Expansion of bring sites – e.g. Supermarket/ DIY store car parks
  - New kerbside recycling service – green bin
  - Opening of the Sighthill Community Recycling Centre.

**Question**

(4) When will it next be reviewed by committee?

**Answer**

(4) The same approach to waste prevention is still used as that shown in the strategy developed in 2004/05, in particular:

- Recognition that the Council may not always be the best placed to deliver waste prevention, and that working with partners may be more effective.
- Funding and joint working with partners such as Bike Station, REMADE, Freshstart and Changeworks.
- Directly funding communities to deliver waste prevention initiatives as part of the Waste Action Grants Programme.
- Provision of facilities to allow segregation of reusable items at Community Recycling Centres (which are then made available to a network of partner operations).

In addition, the Council's Transport and Environment Committee continually scrutinises and reviews discrete elements of the strategy on an ongoing basis, and also regularly considers performance data.

During the current financial year, Waste Prevention will become part of the wider Waste Management Strategy and Committee Members will be consulted during this process.

**Supplementary Question**

I thank the Convener for her response. Given that the volume of waste produced in the City has increased for the first time in 6 years, it's now more than 7,000 tons above target, which is potentially costing the Council three quarter of a million pounds, does she feel that a ten year old waste prevention strategy is doing its job.

**Supplementary  
Answer**

Yes I do and I look forward to, just being briefed yesterday, by the Head of Waste, to say there are some good figures coming through with our new recycling service, the kerb recycling service, which is being rolled out throughout the City and I'm looking for good news. In fact some of the figures look as if they are coming down and as you can see from the answer to your question there are a number of initiatives we've taken on as well and I think we are moving very well forward in terms of reducing our waste that goes to landfill and doing more recycling and re-using – I have got the three r's thank you very much.

**QUESTION NO 3**

**By Councillor Booth for answer by  
the Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 June 2015**

**Question**            (1) What are the costs to the council in each of the last five financial years of tackling dog fouling, broken down into following categories:

- a)      Publicity campaigns / community engagement
- b)      Enforcement action
- c)      Removal / street cleaning / disposal
- d)      Any other costs associated with dog fouling not covered in the categories above

**Answer**            (1) a)      The costs listed below are citywide. Localised neighbourhood initiatives/campaigns are covered in answer d).

**2010/11 = £0**

**2011/12 = £0**

**2012/13 = £250 (Dog Fouling post card)**

**2013/14 = £5286**

Clean-Up Edinburgh

12 month campaign launched in November 2013 with Keep Scotland Beautiful, focus on encouraging residents and businesses to clean up litter, including dog dirt. Neighbourhoods organised clean up activities to support the campaign. Costs were met within existing Waste budgets so no specific costs available.

### Dish the Dirt campaign

Campaign run over summer 2013, in conjunction with the Evening News, to promote responsible dog ownership through encouraging the public to report instances of dog fouling.

Posters (printing costs) £46.00

Call Centre staff during campaign £2,500.00

### Green Dog Walkers community engagement

Arm bands and Collars £1275.00

Licence £500.00

Poo Bags £420.00

Leaflet £395.00

Generic dog fouling postcard £150.00

**2014/15 = £0**

The above campaigns continue to run but at no extra cost.

- b) Enforcement activity in relation to dog fouling is carried out by Environmental Wardens. We cannot isolate the cost of specific dog fouling enforcement action amongst the wide range of enforcement and education tasks that the Wardens are responsible for.
- c) Dog fouling is removed as part of normal street operations therefore costs which are directly associated with the clearing of dog fouling are not available. Dog owners are encouraged to dispose of their dog waste responsibly by either using the nearest litter bin or disposing along with their normal household waste. A breakdown of actual disposals is unavailable as this type of waste is disposed of along with general litter and/or household waste.



- d) Each of the six local Neighbourhood Teams run localised initiatives and campaigns i.e. 'Don't Blame it on the Dog'. It is difficult to give an exact cost for each Neighbourhood per year. However, an approximate annual value would be £250-£270 per Neighbourhood. This covers the cost of street stencilling materials and localised poster/sticker initiatives and school education materials.

**Question** (2) What is the income to the council from fines and fixed penalty notices for dog fouling in each of the last five financial years?

**Answer** (2) 1 Apr 2014 – 31 Mar 2015 = £1360  
1 Apr 2013 – 31 Mar 2014 = £4600  
1 Apr 2012 - 31 Mar 2013 = £5680  
1 Apr 2011– 31 Mar 2012 = £5280  
1 Apr 2010 – 31 Mar 2011 = £5000

**QUESTION NO 4**

**By Councillor Main for answer by the  
Convener of the Transport and  
Environment Committee at a meeting  
of the Council on 25 June 2015**

On 1<sup>st</sup> January 2014 Scotland's Waste Regulations changed:

- Businesses are required to separate paper, card, glass, plastic, wood and metals for recycling.
- Businesses producing over 50kg of food waste per week must present it for separate collection.
- Where food collections are available, it is illegal to dispose of food into the public sewer.
- Businesses risk substantial fines if they do not take all measures possible to recycle their waste.

**Question** (1) Is the City of Edinburgh Council, and its catering departments , including schools and school meal service fully compliant with Scotland's Waste Regulations?

**Answer** (1) The catering service in the City Chambers, Lothian Chambers and Waverley Court is fully compliant.

Waste disposal in all other buildings is the responsibility of the building occupiers, many of which are partially compliant and have their own separate arrangements. However, as per the answer to Question 2, the Council is in the process of establishing what the waste arrangements are across the Council's estate with a view to bringing all properties into a fully compliant state. It should be noted that although all buildings may not have formal recycling services in place, many have informal arrangements.

**Question** (2) In which Edinburgh schools are fully segregated recycling facilities, to allow for the segregation of food waste, papers, card and plastic, available to young people in the school dining room at mealtimes?

**Answer** (2) A questionnaire has recently been issued to all schools to establish the existing waste management arrangements. This will allow the Council to identify those properties that require revisions to waste arrangements.

A working group has also been established involving officers from Trade Waste, Facilities Management and Corporate Policy and Strategy with responsibility for Sustainability matters with a view to develop a unified service across the Council estate, maximising participation and compliance with legislation.

In addition a presentation was made to the Council's All Party Carbon Climate Sustainability Member Officer Working Group on 24 June 2015, which presented the results of a recent audit, carried out by Resource Efficient Scotland (RES), of certain Council properties. The Council will be seeking additional support from RES in the near future to improve waste segregation.

**Question** (3) What steps have been taken to ensure that Council staff are aware that from 1<sup>st</sup> January 2014 it has been illegal to dispose food into the public sewer?

**Answer** (3) Staff have been made aware through various means of communication. A Waste Regulations FAQs document was issued in January 2014 to all Council premises managers. This information was also made available on the Orb.

**Supplementary Question** Thank you Convener for your very interesting answer but it's hardly satisfactory I'm afraid. The only interpretation that can be put on the answers given is no, the Council is not compliant with waste regulations and doesn't know what the situation is in school dining rooms or even in schools in general.

This legislation has been in place for over a year and a half and I asked the same questions over a year ago at the Education, Children and Families Committee and got pretty much the same answer "we're working on a plan".

Yesterday Councillors were told there is still no plan in place, so my supplementary's quite simple, when will there be segregated recycling facilities in our schools, our school

dining rooms and our school kitchens, so that, that recycling can be presented for collection segregated in line with current waste regulations.

**Supplementary  
Answer**

I agree it's not satisfactory and Councillor Main, perhaps if you'd had a discussion with your colleague just sitting next to you, you would know the discussion yesterday and, as the Convener, saying very clearly responsibility in terms of the internal waste that we do produce. You will also know, since you are the spokesperson on Children and Families, that delegated budgets and delegated responsibility goes down to schools as well and therefore there is an issue about how that is co-ordinated, how that is managed and I'd be happy to send you, if your colleague sitting next to you doesn't wish to send that to you, I'd be happy to send you the Internal Waste Working Group presentation by Angus Murdoch yesterday, which I have in my hands. This does address the issue of management, does address the issue of officers and the Management Team taking a lead in this and I think we haven't got it right and we need to get it right.

Instead of just bringing a question up every year Councillor Main, what I will do will be working day in and day out to make sure we do get it right and we do get better recycling in all of our buildings and make sure the Management Team is brought to account, because we've not got it right. I'll be making sure I speak to the Chief Executive and incoming Chief Executive to ensure the Management Team takes the lead on this issue.

**QUESTION NO 5**

**By Councillor Rose for answer by the  
Convener of the Finance and  
Resources Committee at a meeting  
of the Council on 25 June 2015**

**Question** (1) How many grievances by or against staff have there been within Children and Families between 2010/11 and 2015/16 (breakdown by year). Please include those currently subject to process.

**Answer** (1) Recorded Grievances within Children and Families between 2010/11 to date by financial year.

Financial Year	Number of Grievances Lodged
2010/11	35
2011/12	29
2012/13	12
2013/14	12
2014/15	10
April 2015 to date	2

**Question** (2) Have all the senior officers in Children and Families completed the key policy awareness training and signed the accompanying checklist which incorporates the Council anti-bribery policy and procedure, whistleblowing policy, disciplinary and grievance procedures and code of conduct?

**Answer** (2) Yes

## APPENDIX 2

(As referred to in Act of Council No 8 of 25 June 2015)

### APPOINTMENTS FOR 2015/2016

#### CONVENERS AND VICE CONVENERS OF COMMITTEES

<b>EXECUTIVE COMMITTEES</b>		
Corporate Policy and Strategy (Leader and Deputy Leader of the Council as Convener and Vice Convener)	Convener: Vice-Convener:	Councillor Burns Councillor Howat
Communities and Neighbourhoods (Capital Coalition members)	Convener: Vice-Convener:	Councillor Child Councillor Lunn
Culture and Sport (Capital Coalition members)	Convener: Vice-Convener:	Councillor Lewis Councillor Austin Hart
Economy (Capital Coalition members)	Convener: Vice-Convener:	Councillor Ross Councillor Munro
Education, Children and Families (Capital Coalition members)	Convener: Vice-Convener:	Councillor Godzik Councillor Fullerton
Finance and Resources (Capital Coalition members)	Convener: Vice Convener:	Councillor Rankin Councillor Bill Cook
Health, Social Care and Housing (Capital Coalition members)	Convener: Vice-Convener:	Councillor Ricky Henderson Councillor Day
Transport and Environment (Capital Coalition members)	Convener: Vice-Convener:	Councillor Hinds Councillor McVey
<b>OTHER COMMITTEES</b>		
Governance, Risk and Best Value (Conservative Group member as Convener)	Convener:	Councillor Balfour
Police and Fire Scrutiny Committee	Convener: Vice-Convener:	Councillor Bridgman Councillor Redpath

Leadership Advisory Panel (Leader of the Council as Convener)	Convener:	Councillor Burns
Petitions (Green Group member as Convener)	Convener:	Councillor Chapman
Pensions (Capital Coalition member as Convener)	Convener:	Councillor Rankin
Planning/Development Management Sub	Convener: Vice-Convener:	Councillor Perry Councillor Dixon
Regulatory/Licensing Sub	Convener: Vice Convener:	Councillor Barrie Councillor Blacklock
Committee on the Jean F Watson Bequest	Convener:	To be appointed from agreed Committee membership
<b>APPEALS</b>		
Committee on Discretionary Rating Appeals	Convener:	To be appointed from agreed Committee membership
Personnel Appeals Committee	Convener:	Councillor Austin Hart
Committee on Pupil/Student Support	Convener:	Councillor Godzik
Placing in Schools Appeals		Independent Chairperson
Social Work Complaints Review Committee		Independent Chairperson
<b>RECRUITMENT</b>		
Recruitment Committee	Convener:	Council Leader

## APPENDIX 3

(As referred to in Act of Council No 8 of 25 June 2015)

### APPOINTMENTS 2015/16

#### MEMBERSHIP OF COMMITTEES

**Corporate Policy and Strategy Committee** – 15 members – 5 Labour, 4 Scottish National Party, 3 Conservative, 2 Green, 1 Scottish Liberal Democrat

Leader of the Council (Councillor Burns) (Convener)	Convener of the Health, Social Care and Housing Committee (Councillor Ricky Henderson)
Deputy Leader of the Council (Councillor Howat) (Deputy Convener)	Convener of the Transport and Environment Committee (Councillor Hinds)
Convener of the Communities and Neighbourhood Committee (Councillor Child)	Councillor Rose
Convener of the Culture and Sport Committee (Councillor Lewis)	Councillor Mowat
Convener of the Economy Committee (Councillor Ross)	Councillor Rust
Convener of the Education, Children and Families Committee (Councillor Godzik)	Councillor Burgess
Convener of the Finance and Resources Committee (Councillor Rankin)	Councillor Chapman
	Councillor Edie

#### EXECUTIVE COMMITTEES

**Communities and Neighbourhoods Committee** – 13 members – 5 Labour, 4 Scottish National Party, 2 Conservative, 1 Green, 1 Scottish Liberal Democrat

Councillor Child (Convener)	SNP Vacancy
Councillor Gardner	Councillor Jackson
Councillor Keil	Councillor McInnes
Councillor Griffiths	Councillor Bagshaw
Councillor Walker	Councillor Edie
Councillor Bridgman	Leader (ex officio)
Councillor Cairns	Deputy Leader (ex officio)
Councillor Lunn (Vice Convener)	



**Culture and Sport Committee** – 13 members – 5 Labour, 4 Scottish National Party, 2 Conservative, 1 Green, 1 Scottish Liberal Democrat

Councillor Austin Hart (Vice Convener)	Councillor Lewis (Convener)
Councillor Doran	Councillor Heslop
Councillor Gardner	Councillor Paterson
Councillor Milligan	Councillor Booth
Councillor Munro	Councillor Shields
Councillor Cardownie	Leader (ex officio)
Councillor Fullerton	Deputy Leader (ex officio)
Councillor Tymkewycz	

**Economy Committee** – 13 members – 5 Labour, 4 Scottish National Party, 2 Conservative, 1 Green, 1 Scottish Liberal Democrat

Councillor Blacklock	Councillor Ross (Convener)
Councillor Gardner	Councillor Paterson
Councillor Milligan	Councillor Mowat
Councillor Munro (Vice Convener)	Councillor Corbett
Councillor Robson	Councillor Edie
Councillor Barrie	Leader (ex officio)
Councillor McVey	Deputy Leader (ex officio)
Councillor Rankin	

**Education, Children and Families Committee** – 20 members – 7 Labour, 6 Scottish National Party, 4 Conservative, 2 Green, 1 Scottish Liberal Democrat

Councillor Austin-Hart	Councillor Key
Councillor Child	Councillor Lewis
Councillor Day	SNP Vacancy
Councillor Godzik (Convener)	Councillor Aitken
Councillor Milligan	Councillor Nick Cook
Councillor Redpath	Councillor Jackson
Councillor Robson	Councillor Rust
Councillor Bridgman	Councillor Corbett
Councillor Fullerton (Vice-Convener)	Councillor Main
Councillor Lunn	Councillor Aldridge
Councillor Key	Leader (ex officio)
	Deputy Leader (ex officio)

**Added Members for Education Matters**

A Craig Duncan (Church of Scotland)	John Swinburne (Teacher Representative)
Ms Marie Allan (Roman Catholic)	Alexander Ramage (Parent representative)
Rev Thomas Coupar (The Robin Chapel)	
Allan Crosbie (Teacher Representative)	

**Finance and Resources Committee** – 13 members – 5 Labour, 4 Scottish National Party, 2 Conservative, 1 Green, 1 Scottish Liberal Democrat

Councillor Bill Cook (Vice Convener)	SNP Vacancy
Councillor Griffiths	Councillor Jackson
Councillor Godzik	Councillor Whyte
Councillor Ricky Henderson	Councillor Corbett
Councillor Walker	Councillor Edie
Councillor Dixon	Leader (ex officio)
Councillor McVey	Deputy Leader (ex officio)
Councillor Rankin (Convener)	

**Health, Social Care and Housing Committee** – 15 members – 5 Labour, 4 Scottish National Party, 3 Conservative, 2 Green, 1 Scottish Liberal Democrat

Councillor Day (Vice Convener)	Councillor Aitken
Councillor Doran	Councillor Heslop
Councillor Gardner	Councillor Rust
Councillor Griffiths	Councillor Chapman
Councillor Ricky Henderson (Convener)	Councillor Burgess
Councillor Bridgman	Councillor Shields
Councillor Key	Leader (ex officio)
Councillor Lunn	Deputy Leader (ex officio)
Councillor Work	

**Transport and Environment Committee** – 15 members – 5 Labour, 4 Scottish National Party, 3 Conservative, 2 Green, 1 Scottish Liberal Democrat

Councillor Doran	Councillor Jackson
Councillor Gardner	Councillor McInnes
Councillor Hinds (Convener)	Councillor Nick Cook
Councillor Keil	Councillor Bagshaw
Councillor Perry	Councillor Booth
Councillor Barrie	Councillor Aldridge
Councillor Cardownie	Leader (ex officio)
Councillor Bill Henderson	Deputy Leader (ex officio)
Councillor McVey (Vice-Convener)	

## OTHER COMMITTEES

**Governance, Risk and Best Value Committee** – 13 members – 5 Labour, 3 Scottish National Party, 2 Conservative, 1 Green, 1 Scottish Liberal Democrat, 1 Independent

Councillor Blacklock	SNP Vacancy
Councillor Child	Councillor Balfour (Convener)
Councillor Gardner	Councillor Mowat
Councillor Keil	Councillor Main
Councillor Munro	Councillor Shields
Councillor Dixon	Councillor Orr
Councillor Tymkewycz	

**Police and Fire Scrutiny Committee** – 10 members – 3 Labour, 3 Scottish National Party, 2, Conservative, 1 Green, 1 Scottish Liberal Democrat

Councillor Child	Councillor Tymkewycz
Councillor Redpath (Vice-Convener)	Councillor Aitken
Councillor Walker	Councillor Mowat
Councillor Barrie	Councillor Main
Councillor Bridgman (Convener)	Councillor Edie

**Petitions Committee** – 10 members – 3 Labour, 3 Scottish National Party, 2 Conservative, 1 Green, 1 Scottish Liberal Democrat

Councillor Gardner	Councillor Lunn
Councillor Keil	Councillor Balfour
Councillor Redpath	Councillor Paterson
Councillor Dixon	Councillor Chapman (Convener)
Councillor Key	Councillor Edie

**Pensions Committee** – 5 members – 2 Labour, 1 Scottish National Party, 1 Conservative, 1 Independent (plus 2 external members)

Councillor Child	Councillor Rose
Councillor Bill Cook	Councillor Orr
Councillor Rankin (Convener)	

### External Members

John Anzani  
Richard Lamont

### **Planning Committee/Development Management Sub-Committee**

15 members – 6 Labour, 5 Scottish National Party, 3 Conservative, 1 Green

Councillor Blacklock	Councillor Howat
Councillor Child	Councillor McVey
Councillor Milligan	SNP Vacancy
Councillor Perry (Convener)	Councillor Heslop
Councillor Robson	Councillor Mowat
Councillor Keil	Councillor Balfour
Councillor Cairns	Councillor Bagshaw
Councillor Dixon (Vice-Convener)	

**Planning Local Review Body** – All members of the Planning Committee comprising three panels as follows:

#### **Panel 1**

Councillor Milligan	Councillor Howat
Councillor Robson	Councillor Mowat
SNP Vacancy	

#### **Panel 2**

Councillor Blacklock	Councillor Cairns
Councillor Perry	Councillor Balfour
Councillor McVey	

#### **Panel 3**

Councillor Child	Councillor Heslop
Councillor Keil	Councillor Bagshaw
Councillor Dixon	

**Regulatory Committee/Licensing Sub-Committee** – 9 members – 3 Labour, 3 Scottish National Party, 2 Conservative, 1 Green

Councillor Blacklock (Vice-Convener)	Councillor Lunn
Councillor Gardner	Councillor Aitken
Councillor Redpath	Councillor Heslop
Councillor Barrie (Convener)	Councillor Burgess
Councillor Cairns	

**Leadership Advisory Panel** – 5 members of the Council plus 3 statutory representatives, appointed by the Education, Children and Families Committee when considering education business

Leader of the Council (Convener)	Green Group Leader
Deputy Leader of the Council	Scottish Liberal Democrat Group Leader
Conservative Group Leader	

## **Administration of Trust Funds**

**Committee on the Jean F Watson Bequest** – 8 members plus one nominee of Friends of the City Arts Centre and two nominees of Director of Corporate Governance – 3 Labour, 2 Scottish National Party, 2 Conservative, 1 Green

Councillor Doran  
Councillor Keil  
Councillor Redpath  
Councillor Lewis

Councillor Fullerton  
Councillor Aitken  
Councillor Paterson  
Councillor Burgess

## **Reviews and Appeals**

**Committee on Discretionary Rating Relief Appeals** – 5 members – 2 Labour, 2 Scottish National Party, 1 Conservative

Councillor Day  
Councillor Griffiths  
Councillor Tymkewycz

Councillor Work  
Councillor Whyte

**Personnel Appeals Committee** – 9 members – 3 Labour, 3 Scottish National Party, 2 Conservative, 1 Green

Councillor Austin Hart (Convener)  
Councillor Redpath  
Councillor Walker  
Councillor Barrie  
Councillor Howat

Councillor Key  
Councillor Aitken  
Councillor Balfour  
Councillor Chapman

**Committee on Pupil and Student Support** – 5 members and one religious representative – 2 Labour, 2 Scottish National Party, 1 Conservative

Councillor Godzik (Convener)  
Councillor Keil  
Councillor Fullerton

Councillor Key  
Councillor Rust  
One religious representative

**Placing in Schools Appeals Committee** – 3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions number 17

Panel 1 – All members of Council and religious and teacher representatives on the Education, Children and Families Committee

**Social Work Complaints Review Committee** – 3 persons drawn from a panel approved by the Council (including all Councillors who are not members of the Education, Children and Families or Health, Social Care and Housing Committees)

## **Recruitment**

### **Recruitment Committee**

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

## APPENDIX 4

(As referred to in Act of Council No 8 of 25 June 2015)

### APPOINTMENTS 2015/16

#### MEMBERS OF NEIGHBOURHOOD PARTNERSHIPS

##### ALMOND

Councillor Paterson	Councillor Work
Councillor Shields	

##### CITY CENTRE

Councillor Doran	Councillor Rankin
Councillor Mowat	

##### CRAIGENTINNY/DUDDINGSTON

Councillor Griffiths	Councillor Tymkewycz
Councillor Lunn	

##### FORTH

Councillor Cardownie	Councillor Jackson
Councillor Day	Councillor Redpath

##### INVERLEITH

Councillor Bagshaw	Councillor Hinds
Councillor Barrie	Councillor Whyte

##### PENTLANDS

Councillor Aitken	Councillor Heslop
Councillor Bill Henderson	Councillor Lewis
Councillor Ricky Henderson	Councillor Rust

##### LEITH

Councillor Blacklock	Councillor McVeyr
Councillor Booth	Councillor Munro
Councillor Chapman	Vacancy
Councillor Gardner	

## **LIBERTON/GILMERTON**

Councillor Austin Hart  
Councillor Bill Cook

Councillor Nick Cook  
Councillor Robson

## **PORTOBELLO/CRAIGMILLAR**

Councillor Bridgman  
Councillor Child

Councillor Walker

## **SOUTH CENTRAL**

Councillor Burgess  
Councillor Godzik  
Councillor Howat  
Councillor Main

Councillor McInnes  
Councillor Orr  
Councillor Perry  
Councillor Rose

## **SOUTH WEST**

Councillor Burns  
Councillor Corbett  
Councillor Dixon  
Councillor Fullerton

Councillor Key  
Councillor Milligan  
Councillor Wilson

## **WESTERN EDINBURGH**

Councillor Aldridge  
Councillor Balfour  
Councillor Cairns

Councillor Edie  
Councillor Keil  
Councillor Ross



## APPENDIX 5

(As referred to in Act of Council No 8 of 25 June 2015)

### APPOINTMENTS 2015/16

#### JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD AND LoTHIAN AND BORDERS COMMUNITY JUSTICE AUTHORITY

**Lothian Valuation Joint Board/Lothian Electoral Joint Committee** – 9 members  
– 3 Labour, 3 Scottish National Party, 2 Conservative, 1 Green

Councillor Ricky Henderson	SNP Vacancy
Councillor Doran	Councillor McInnes
Councillor Keil	Councillor Rust
Councillor McVey	Councillor Bagshaw
Councillor Work	

**Licensing Board** – up to 10 members – 4 Labour, 3 Scottish National Party, 2 Conservative, 1 Green

Councillor Day	Councillor Bridgman
Councillor Milligan	Councillor Work
Councillor Redpath	Councillor Balfour
Councillor Walker	Councillor Nick Cook
Councillor Barrie	Councillor Booth

**SEStran (South East of Scotland Regional Transport Partnership)** – 5 members  
– 2 Labour, 2 Scottish National Party, 1 Conservative

Councillor Gardner  
Councillor Hinds  
Councillor Bill Henderson  
Councillor McVey  
Councillor Nick Cook

**Lothian and Borders Community Justice Authority** – 1 member

<b>Substantive member</b> Convener of Health, Social Care and Housing Committee	<b>Substitute member</b> Councillor Bill Cook
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**Integration Joint Board** – 5 elected members – 2 Labour, 2 SNP, 1 Opposition Group

Councillor Griffiths  
Councillor Ricky Henderson (Vice  
Convener)  
Councillor Howat

Councillor Work  
Councillor Aitken

## APPENDIX 6

(As referred to in Act of Council No 9 of 25 June 2015)

### APPOINTMENTS TO OUTSIDE BODIES

Outside Organisation	Resigning Member	Replacement Member
Edinburgh International Festival Society	Councillor Austin-Hart (Labour) Councillor Brock (SNP)	Councillor Doran Councillor Howat
Edinburgh Festival Centre Limited	n/a	Councillor Munro
Edinburgh Leisure	Councillor Austin-Hart (Labour)	Councillor Doran
Edinburgh Leisure Two	n/a	Councillors Balfour, Booth, Cairns and Lewis and Doran
Centre for the Moving Image	Councillor Brock (SNP)	Councillor Fullerton
Dancebase	Councillor Fullerton (SNP)	Councillor Key
Edinburgh International Conference Centre	Councillor Ross (SNP)	Councillor Rankin
Edinburgh International Science Festival	Councillor Austin-Hart (Labour) Councillor Ross (SNP)	Councillor Doran Councillor Lunn

Edinburgh Mela	Councillor Cardownie (SNP)	Councillor McVey
Festival City Theatres Trust	Councillor Austin-Hart(Labour)	Councillor Doran
Imagineate	Councillor Austin-Hart (Labour)	Councillor Doran
Queen's Hall (Edinburgh) Ltd	Councillor Austin-Hart (Labour)	Councillor Doran
Royal Lyceum Theatre Company	Councillor Austin-Hart (Labour)	Councillor Doran
Royal Scottish National Orchestra	Councillor Austin-Hart (Labour)	Councillor Doran
Cre8te Opportunites Limited	Councillor Ross (SNP)	Councillor Bridgman <b>Note:</b> Subject to confirmation from Cre8te.
EDI Group Limited (EDI) (and subsidiaries – Waterfront, EDI, PARC, Shawfair)	Councillor Rust (Conservative)	Councillor Whyte
Creative Edinburgh	Councillor Brock (SNP)	Officer only representation
Joint Committee of SESplan	Councillor Howat (SNP)	Councillor Dixon
Edinburgh and Lothians Greenspace Trust Board	Councillor Howat (SNP)	Councillor Dixon

6VT City Cafe	Councillor McVey (SNP)	Councillor Fullerton
Merchants Endowment Trust	Councillor Ross (SNP)	Councillor Tymkewycz
Fettes Trust (the Governors of) – Director	Councillor Balfour (C)	Councillor Paterson